

Huron County Airport Authority
Tentative Agenda
For Regular Meeting, Monday, July 09, 2018 – 5:00pm

Call Meeting to Order:

Roll Call: Melissa James _____

 Harry Brady _____

 Larry Silcox _____

Motion to Excuse:

Public Comments:

Guest:

Approval of Minutes from Regular Meeting: June 11, 2018

Operational and Financial Report June 30, 2018:

June 2018 Fuel Sales:

AVGas: \$ 3,094.09	Gallons: 695.30
Jet A: \$ 315.00	Gallons: 90.00

Approval of June 30, 2018 Financials

As of June 30, 2018

Cash in Bank:	\$ 55,578.10
Net Income YTD:	\$ 120,112.94
Total Expenses YTD:	\$ 101,122.48
Net Income/ Loss YTD:	\$ 18,990.46

Approval to Pay Invoices: \$ 9,209.50 – Corrected 07/31/2018

Old Business:

Consultant Report

Signed Agreement with QTPod \$13,245.00 for M4000 Terminal

New Business:

Date of Next Meeting:

Monday, August 13, 2018 @ 5:00pm

June 11, 2018

Call to order: All in Attendance

Public comment:

Michael Barefoot – local resident

Approval of Minutes:

Larry Silcox moved to approve Minutes from May 14, 2018 meeting. Seconded by Harry Brady. Motion Passed.

Approval of Financials and Invoices:

Harry Brady moved to approve May 31, 2018 financials and pay invoices. Larry Silcox seconded. Motion Passed.

Old Business:

Michael Baker International presented Invoices:

Apron Rehab Invoice #1015658 #2 for \$9,312.00

Eastern Connector Taxiway Invoice #1015942 #1 for \$5,220.00

Harry Brady moved to approved Invoices. Larry Silcox seconded. Motion Passed.

Larry Silcox moved to submit Master Plan to FAA. Harry Brady seconded. Motion Passed.

Harry Brady moved to approve QTPOD quote of \$13,245.00 at 5% for 24 months. Larry Silcox seconded. Motion Passed.

New Business:

Harry Brady moved to accept contract from Mary Holtz of: Cleaning Offices and Sumping tanks every Monday for \$125.00 per month with a one-year contract from June 01, 2018 to May 31, 2019. Larry Silcox seconded. Motion Passed.

New Tenant:

HealthGradeNetwork will pay own dish internet.

Jet A Filters changed need to be tagged with date.

Rental Increase – 90 day notice. Harry Brady will check nearby airports for rates. Hold until next month.

W.B. Mason / Shipley's closed suddenly. Harry Brady approved a prepaid debit card for \$250.00 so that purchases can be made on behalf of the airport. Larry Silcox seconded. Motion Passed.

Pancake Breakfast Fly-in / Drive-in will be August 12, 2018. Board approved.

Flag pole has been straightened and a new flag.

Seeing no further business Larry Silcox moved to adjourn.

Submitted by:
Linda Vaughn
Secretary / Treasurer

Melissa James
Board President

**Huron County Airport Authority
Invoice Approval**

Date: 7/31/2018 Revised For Meeting on: 7/9/2018

Company	Date	Amount	Purchase	Check #
Albrecht, Bill	7/1/2018	400.00	EPA Reporting - 2018 June	3530
Beck Aviation	7/1/2018	125.00	Maintenance - 2018 June	3529
Effective Web	6/18/2018	239.40	1 Year Web Hosting	3548
Erie Blacktop	6/25/2018		Surface Course / Milling	3549
Erie Blacktop	6/25/2018	4,416.78	Surface Course / Milling	3293
Freeman & Freeman	6/4/2018	875.00	Lease / Public Records Request	3294
Frontier Communications	6/28/2018	120.83	Service 06/28 - 07/27/2018	EFT
Holtz, Mary	6/29/2018	1,350.00	Mowing - 2018 June	3550
Holtz, Mary	6/29/2018	125.00	Cleaning / Sump	3550
Holtz, Mary	6/29/2018	11.78	Cleaning Supplies	3550
John Deere Financial	6/7/2018	52.88	Screws / Hasp	3551
Laser Images	7/2/2018	40.00	2018 Invoices Scanned	3552
Northern Ohio Rural Water	6/28/2018	205.87	Service 05/14 - 06/13/2018	3554
Ohio Business Gateway	7/2/2018	245.31	Sales Tax - 2018 June	EFT
Ohio Edison	6/29/2018	781.44	Service 05/26 - 06/27/2018	EFT
Tuffman Equipment	6/30/2018	70.21	Duct Tape / Flag / Amber Lens	3555
Vaughn, Linda	7/1/2018	150.00	Secretary / Treasurer - 2018 June	3556
Vaughn, Linda	7/1/2018	<u>440.00</u>	State Audit Prep / Audit / Answers	3556
		<u>9,209.50</u>		
Michael Baker Invoices		14,532.00	Approved June 12, 2018	3553

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